

Dear Members,

IMPORTANT CHANGES TO PAYING YOUR LEVIES

We recently decided to move our Owners Corporation accounts to Macquarie Bank Limited. Our prime motivation for the move was to increase flexibility and convenience for you when making your levy payments, as Macquarie Bank, through DEFT® Payment systems, has a wide range of payment options.

As a result, you will notice some changes on your next levy notice. The full range of payment options will be detailed on the levy notice and are also listed below.

CREDIT CARD – via DEFT Online and DEFT Phonepay

To make a payment **online**, simply go to www.deft.com.au and click on **pay without a log in'**, enter your DEFT reference number* and complete all the details and click "next" to proceed with the payment.

If you don't have access to the internet and would prefer to make a payment via **DEFT Phonepay**, please call **1300 30 10 90** and follow the prompts.

Once payment has been made, you will be given a transaction confirmation number, which you should record as proof of your payment.

To pay your levies by credit card there is no need to register before making payments. A surcharge for credit card payments does apply.

BPAY® - via your financial institution

Payments from your cheque or savings account can be made via BPAY. BPAY payments are made through your financial institution's phone or internet banking service. The biller code and reference number for your BPay payment can be found on your levy notice.

IN PERSON

You can pay in person at any Australia Post outlet. Simply present your cheque, cash or money order together with the remittance advice at the bottom of the levy notice.

Please note if you chose to pay at Australia Post a \$2.75 admin fee will apply which needs to be paid at the time of payment and on top of your levy amount.




BY MAIL

Simply make out a cheque and write your DEFT reference number on the back. Mail it with the remittance advice at the bottom of the levy notice to the address indicated on your levy notice.

Should you have any questions please feel free to contact us.

Yours sincerely

 **Imperial Owners Corporation Management Pty Ltd.**

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